

# MedLeaf Clinic

## Notice of Privacy Practices

### NOTICE OF PRIVACY PRACTICES

Effective Date: April 05, 2025

THIS NOTICE DESCRIBES HOW YOUR HEALTH INFORMATION MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

You may have additional rights under state and local law. Please seek legal counsel from an attorney licensed in your state if you have questions regarding your rights to health care information.

### CONTACT INFORMATION:

MedLeaf Clinic

1419 S Federal Hwy, Ste A

Dania Beach, FL 33004

Phone: 305-363-6521

Email: [info@medleafclinic.com](mailto:info@medleafclinic.com)

### OUR PLEDGE REGARDING HEALTH INFORMATION:

We understand that your health information is personal, and we are committed to protecting it. This notice applies to all records of your care generated by MedLeaf Clinic.

We are required by law to:

- Keep your protected health information (PHI) private.
- Provide you with this Notice of our legal duties and privacy practices.
- Follow the terms of this Notice currently in effect.

### HOW WE MAY USE AND DISCLOSE YOUR HEALTH INFORMATION:

We may use and disclose your PHI for treatment, payment, and health care operations without written authorization. For example:

- To coordinate your care with another healthcare provider.

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- To bill for services rendered.
- To remind you of appointments or inform you about services.

We may also use or disclose your information:

- When required by law.
- For public health and safety purposes.
- In legal proceedings or in response to a court order or subpoena.
- For law enforcement, audits, and workers compensation cases.

### USES AND DISCLOSURES REQUIRING AUTHORIZATION:

Certain uses such as for marketing purposes or disclosure of psychotherapy notes require your written authorization. You may revoke such authorization at any time in writing.

### YOUR RIGHTS REGARDING YOUR HEALTH INFORMATION:

- Right to access and receive a copy of your PHI.
- Right to request an amendment to your PHI.
- Right to receive an accounting of disclosures.
- Right to request restrictions on use or disclosure.
- Right to choose how we contact you.
- Right to a paper or electronic copy of this Notice.
- Right to file a complaint without fear of retaliation.

### CHANGES TO THIS NOTICE:

We reserve the right to change this Notice at any time. Changes will apply to all information we have about you. The new Notice will be available upon request, in our office, and on our website.

This document is provided to ensure your awareness of your privacy rights and how your information may be used and shared. Please contact us if you have any questions.